

## 2009 SPRING RING CONFIRMATION

**CHURCH:** Church Name

**DIRECTOR:** Director's Name

This confirms that we have received your *Spring Ring* registration for March 7 (IF ANY OF THIS INFORMATION IS INCORRECT OR HAS CHANGED, CONTACT LORRAINE):

Number of registrants:     **XX**  
Registration fees paid:    **\$XX**  
Number of table feet:     **XX**  
Ringing which Group:     **I or II**  
Ringing optional piece:   **YES**

Schedule: The schedule for this year's *Spring Ring* is as follows:

7:30 - 9:00 a.m.	Registration; set-up; refreshments and fellowship
9:00 - 10:40	Introductions and information; Massed rehearsal
10:50 - 11:40	Group I rehearsal; Group II in class
11:40 - 1:15 p.m.	Lunch; solo rehearsals
1:00 - 1:15	Directors' choir combined rehearsal
1:15 - 2:05	Group II rehearsal; Group I in class
2:15 - 3:55	Massed rehearsal; directors' choir & vocal choir rehearsals
3:55 - 4:25	Dress for concert/return to tables
3:55 - 4:10	Directors' choir combined rehearsal
4:30 p.m.	Concert

**IMPORTANT NOTES:** The entrance is on the front of the school, opposite the fire department on Snow Rd. Pull up to the building to unload and then move your vehicle (unless handicapped or walking is difficult) to the lot on the south end of the school and enter the building via the door(s) off that lot. Upon arrival, please send one person to the registration table in the lobby to pick up your packet and find your location on the ringing floor. Don't forget to have the names of the clean-up helpers to sign them up at registration (Lansing area choirs only).

Please bring:

- Your bells, handchimes (if needed), tables, pads, covers, notebooks, music, gloves, mallets, pencils, concert attire (if desired) and anything else you may need. Carpet squares or rugs for each ringer are helpful in reducing fatigue. Tennis or athletic shoes may also be helpful in reducing fatigue.
- Prepared, well-rested ringers who are ready for a busy, challenging day!

Please don't bring:

- Copied music.

The *Spring Ring* will begin promptly at 9:00 a.m. Please plan to arrive as early as you can so we can start on time. The school will be open at 7:30.

Please pass the word in your congregation and among your friends and family about the concert at 4:30 p.m. Included with the January mailing was a publicity paragraph which you may use in your bulletin or announcements, or in whatever way you wish.

**We're looking forward to ringing with you at the 2009 *Spring Ring*!**